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## POSITION DESCRIPTION

# Community Facilitator (This is an identified Indigenous position)

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Position Level	Level 9
Faculty/Division	Arts, Design & Architecture
Position Number	00094667
Original document creation	01/07/2021

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### Position Summary

The Culturally Nourishing Schooling (CNS) project is a three-year practice/research informed program to better engage and support the education of First Nations students. The collaborative project between universities, schools and communities, schools, aims to establish a culturally nourishing program of whole school change. The overarching focus of this project is the professional learning of a critical mass of informed teachers and school leaders, Aboriginal families and communities in the support of sustainable improvements in the educational outcomes of Aboriginal students. The project is directly supported by a range of key stakeholders including local AECG committees, collaborating research schools and the New South Wales Department of Education.

The project focuses on a range of whole school, Aboriginal community and pedagogic interventions. A core stream of activity includes five integrated interventions directly into schools over the course of each school year. These interventions are to be undertaken in collaboration with teachers and will support their engagement with Aboriginal staff, including AEOs, Cultural Mentors and communities; a deeper understanding of the opportunities to improve relational engagement; and better engagement with curriculum and teaching in order to optimise learning and instruction that resonates with students interests and needs.

The successful candidate will be required to provide support to the research and practice elements of the project that relate to school's engagement with the cultural mentors, Aboriginal Education Offices (AEO) and local Aboriginal families and community organisations for the purpose of supporting the school and teachers to develop the skills and knowledge such that they can work effectively with Aboriginal community members, AEOs and Cultural mentors. The function of this position is to provide professional support to school-based Aboriginal staff such that they can effectively work with classroom teachers in the CNS program. Further the successful candidate will work to support productive family and community engagement with the school. The successful candidate will be expected to work closely with the schools and their Aboriginal staff, and key local community organisations

(local and regional AECGs and Lands Councils) as they work towards the development of a long-term educational partnership.

The successful candidate will bring a body of skills, including the facilitation of community engagement, have experience in running professional learning, and an ability to assist in writing project reports. Further, the Community Facilitator is required to attend and lead particular elements of the research-practice activities with the teaching staff, AEOs and Cultural mentors in each of the six research school sites.

The Community Facilitator will report to the project lead Chief Investigator Dr Kevin Lowe. This role is full time (1.0FTE) and fixed term for a period of three years, with the possibility of a further extension. There is flexibility for this role to be a job share arrangement, with 2 part time roles at 0.5FTE each.

This is an identified Indigenous position. UNSW considers that being Aboriginal or Torres Strait Islander is a genuine occupational qualification under s 14 of the Anti-Discrimination Act 1977 (NSW).

### Accountabilities

Specific accountabilities for this role include:

- Prepare and deliver focused professional support programs to assist school-based Aboriginal staff to effectively engage in the CNS program.
- Prepare and present reports to community organisations, government agencies and the research team
- Undertake project management duties and maintain records consistent with ethical, legal, and professional requirements to progress research activities and organisational reporting obligations.
- Present community focused research outcomes at seminars, conferences and industry meetings, and engage with external stakeholders, to contribute to public understanding and debate through media, industry and/or policy engagement.
- Prepare and lead regular meetings and undertake other research and administration activities as required.
- Align with and actively demonstrate the [UNSW Values in Action: Our Behaviours](#) and the [UNSW Code of Conduct](#).
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

### Skills and Experience

- This is an identified position and applicants must be an Aboriginal and /or Torres Strait Islander person. Confirmation of Aboriginality will be required.
- Have extensive skills experience in effective Aboriginal community engagement.
- Have proven ability to prepare in collaboration with the CNS project team, an effective program of professional learning and support to the school-based Aboriginal staff
- Proven project management skills including ability to plan, organize, set priorities and meet deadlines, with flexibility to alter priorities to meet changing demands.
- Demonstrated capacity to work independently to generate distinctive contributions to scholarly knowledge and/or create applied outcomes with minimal supervision, as well as collaboratively within a team, with a willingness to travel domestically

- Well-developed oral and interpersonal, written and verbal and cross-cultural communication skills including the ability to interpret and present ideas to diverse audiences.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training including a current 'Working with Young persons' check.

#### Pre-employment checks required for this position

- Verification of qualifications and current Working with Children's Check.

#### About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.