



Case Manager, Nowra - Community Options Illawarra Inc.

Applications close *4 June 2012*

Community Options Illawarra Inc. is a community based not for profit organization which provides quality Case Management for people of frail age, people with a disability and their carers. An exciting opportunity exists for a motivated Case Manager to join our team.

- *Based at Nowra
- *Time Limited/Full Time
- *12 month contract
- *Level/Grade: SCHADS Award (SACS 2B Transitional Rates Level 4) (35 hour week, 11% superannuation and 3% above award salary after probationary Period)
- *Salary packaging and flexible working conditions are available
- *Excellent Staff development opportunities

The successful applicant will bring experience in case management, a willingness to be part of a team and the ability to work in a challenging environment. In return we provide ongoing professional development, training and support.

Selection Criteria:

- *Tertiary qualifications in human services or a related discipline and relevant experience and knowledge.
- *Proven experience in case management, including complex needs assessment, WHS, care planning and intervention strategies.
- *Demonstrated ability to implement culturally appropriate case management practice with Aboriginal and Torres Strait Islander communities, and people from culturally and Linguistically Diverse backgrounds.
- *Well developed analytical and problem solving skills and the ability to apply these skills in case management.
- *Experience working with people with dementia, young people with disabilities and/ or people with mental health issues.
- *Proven oral and written communication skills including experience in writing reports, correspondence and client records.
- *Demonstrated ability to work collaboratively as a member of a team and to be self-motivated.
- *Competent in computer use and data collection.
- *Current driver's licence

Full Application Package including selection criteria visit our website:

website: www.coi.org.au

phone: 4226 3611

Applicants should submit Application, addressing the selection criteria and a current resume to:

Operations Manager
Community Options Illawarra Inc
PO Box 1433
Wollongong NSW 2500
email: lesley.andrew@coi.org.au
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